



# 2021 Rental Items

	Size/color	#needed	Cost per item	Total :
<b>Linens</b>				
Table coverings	52x120 for 8' table		7.00white 8.00 color	
	72" square for 60" round		7.00 white/8.00 color	
	90" round for 60" round		13.00 white	
	120" round for 60" round		15.00 white	
	Buffet - per table		14.00 white	
Bar Height Tables (up to 4)	High Top black round		10.00 black only	
Chair covers with sash	Cover white + colored sash		5.00 ea	
Napkin (cloth)			.40 white /.50 color	
Table skirting	white		20.00 per table	
<b>Decorations</b>				
Ceiling Decor	lights & tulle with crystal look chandelier		400.00	
Birdcage card holder			15.00	
Lighted backdrop & trees			No charge	
<b>Dishes</b>				
<i>Place setting: dinner plate; water goblet; coffee mug; knife, fork, spoon – bussed scraped, rinsed, stacked &amp; washed</i>			<i>Available with package only</i>	
Wine or Pilsner	8 oz/12 oz rinsed & racked		.45	
Coffee pot	55 cup/100 cup rinsed		15.00/20.00 each	
Coffee pot w/coffee, creamer, sugar & Styrofoam cups ea			30.00 each	
Chafing dishes	(includes sterno) cleaned		23.00 each	
<b>Equipment:</b>				
Video projector			30.00	
6' projection screen			20.00	
Wireless microphone			25.00	
<b>Additional:</b>				
Fountain Drinks: 4 pops (Pepsi, Diet Pepsi, Ginger Ale, Sierra Mist) and 1 mixer (tonic, ), ice, plastic cups, napkins, pitchers			1.50 per person	
Ice only			\$.35 per person	
Oven/Stove/kitchen	cooking, baking, catering, food prep keeping cooked food warm		\$1.20 per person (\$40 per hr.)	
Food Warmer Unit			\$100 per event	

**CATERERS WILL CLEAN UP AFTER THEMSELVES**

Services Available:	
<p><b>Hall setup</b> Tables &amp; chairs placed; table set with linens, dishes, skirting (rented from Columbus HBC) (Client's decorations are client's responsibility). <b>\$1.75 per person (min. \$175)</b></p>	<p><b>Hall clean up</b> Final table clearing &amp; cleaning; linen removed &amp; bagged; chairs placed back on tables; trash taken out; (does not include clean up after caterer or bartender) <b>\$2.50 per person (min. \$250)</b></p>